



### **Staff Must:**

- Stay home if sick & self isolate for 14 days minimum
- Wash hands with soap for minimum of 20 seconds before / after all client & dog transactions
- Wear gloves during pick up & drop offs, washing with soap between clients, then tossing at the end of the day
- Use hand sanitizer if soap & water is unavailable or inconvenient
- Sneeze into tissue or elbow and sanitize immediately after
- Maintain 2 meters (6 feet) distance from co-workers, clients etc at ALL times, including on site, on shift, and will responsibly follow strict self isolating guidelines in their personal lives or they will be subject to disciplinary actions.
- Sanitize ALL surfaces (doorbells, knobs, gate handles, tabletops etc) at 7am, 12pm, 3pm, & 7pm
- Ensure proper use of mask on shift

#### ***How to use a mask:***

1. Wash hands thoroughly for 20 seconds before putting on a mask
  2. Make sure it covers your nose and mouth, and fits comfortably around your face
  3. Avoid touching mask when it is on your face
  4. To take it off, carefully grab the straps and gently take it off your face
  5. Put directly in laundry & wash hands thoroughly for 20 seconds (mask can be washed with regular laundry)
- Not touch or handle dogs except for what is required to complete the task
  - DO NOT TOUCH FACE AND/OR MASK